

Dear Colleague

SPECIALTY AND ASSOCIATE SPECIALIST (SAS) GRADES: JOB PLANNING GUIDE

Summary

1. Following discussion and agreement at the Joint Negotiating Committee (SAS), NHS Employers, the BMA and the devolved administrations have produced a UK Guide to Job Planning for Specialty and Associate Specialist (SAS) doctors. The Guide can be accessed via this link:

<http://www.msg.scot.nhs.uk/wp-content/uploads/SAS-job-planning-guide.pdf>

2. This Guide recognises that SAS doctors and their employers have a joint responsibility to work closely together to provide the best possible care. It reflects a shared understanding of the key principles that should characterise a collaborative approach to job planning.

Action

3. NHS Boards are asked to ensure that all SAS doctors and their managers are aware of the new guide and are encouraged to review local policies on job planning with LNCs to ensure they follow the principles set out in the document.

CEL 01 (2013)

21 January 2013

Addresses

For action

Chairs, NHS Boards and Special Health Boards and NHS National Services Scotland (Common Services Agency)
Chief Executives, NHS Boards and Special Health Boards and NHS National Services Scotland (Common Services Agency)
Directors of Finance, NHS Boards and Special Health Boards and NHS National Services Scotland (Common Services Agency)
Directors of Human Resources, NHS Boards and Special Health Boards and NHS National Services Scotland (Common Services Agency)

For information

Members, Scottish Partnership Forum
Members, Scottish Terms and Conditions Committee
Members, Scottish Workforce and Governance Group

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Enquiries

4. Employees should direct their personal enquiries to their employing NHS Board or Special Health Board.
5. Employers are asked to make their own arrangements for obtaining any additional copies of this Chief Executive Letter (CEL).

Yours sincerely



SHIRLEY ROGERS
Deputy Director for Health Workforce